



# Commercial Exhibit Application

**Fair and Rodeo Dates:**

Thursday, March 23, 2023 - Sunday, April 2, 2023

**Move-in:**

Wednesday, March 22, 4 noon to 3 p.m. with all vehicles off the grounds by 3 p.m. and must be completely set-up by 4 p.m.  
Thursday, March 23 with all vehicles off the grounds by 4 p.m.

**Tear-down and Move-out:**

Not before 12:01 a.m. Monday, April 3 and must be completely moved out by 4 p.m. on Monday, April 3.

**Commercial Exhibit Application Deadline:**

5 p.m. Friday, February 10, 2023.

If your application is accepted/approved, a letter of confirmation, Contract and Lease Agreement, insurance information, and Indemnity Form will be sent to you. Once you are approved, **the executed contract, proof of insurance, release of liability and indemnity agreement, and full payment MUST be submitted to the Fair Office by 5 p.m. Friday March 3, 2023.**

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Federal Tax ID #: \_\_\_\_\_ Insurance Provider: \_\_\_\_\_ Gen.

**Liability Coverage Amt: \$ \_\_\_\_\_ (must be at least \$50,000 General Liability)**

**Additionally, a copy of your Texas Sales and Use Tax Permit is required.**

**Booth Space:** Commercial tent is provided by the MCFA. *Not climate controlled!*

- 10'X10' Space Inside Exhibit Tent = \$600
- 10'X20' Booth Outside of Exhibit Tent = \$1,100

**\*NEW\*** Location Request (see map): \_\_\_\_\_  
(List top 3 preferred location in order of preference [ex: 15, 14, 6])

**Trailer Space:** If you will be selling from a trailer, please provide the dimensions:

(Total display area) Front footage: \_\_\_\_\_ Depth: \_\_\_\_\_

- 30' pull-in = \$1,000
- 50' pull-in (if available) = \$1,500 (For larger or lesser space, pricing will be adjusted)

**\*NEW\*** Location Request (see map): \_\_\_\_\_  
(List top 3 preferred location in order of preference [ex: T-2, T-4, T-5])

**Tents for Trailer space:** Tents will be provided by MCFA at your request and will be charged to you in conjunction with your commercial exhibit space. **No outside tents will be permitted.**

I would like to rent a tent with my trailer space:

- 10x10 = \$175
- 10x20 = \$275
- 20x20 = \$350
- /w/4-sided walls included = \$225
- w/4-sided walls included = \$350
- w/4-sided walls included = \$450

**Electricity: **\*\*ONE 110V plug is included with each booth\*\*** For trailer exhibit electrical needs and any additional electricity needed, it **must be purchased by the Exhibitor thru 3 Phase Rentals by March 6, 2023.** (Order form will be sent with contract once space is approved by the MCFA)**

**I understand that I will be required to provide proof of insurance listing the Montgomery County Fair Association as additional insured.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**Please give a brief description below of proposed items to be sold/displayed.**

\_\_\_\_\_  
\_\_\_\_\_

*Should you have any questions, please contact Haleigh Nalley in the Fair Office at 936-760-3631 or [haleigh@mcfa.org](mailto:haleigh@mcfa.org).*

## 2023 Commercial Exhibits Map

**Color Key:**

- Red: Trailer Space Options
- Blue: Tent / Space Options
- Purple: Sponsor Display/Exhibits
- Orange: MCFA Tents

**Numeric Key:**

- T-1 – T-5: Trailer Spaces (30' trailer represented)
- 1 – 18: 10'x10' Vendor Space inside of Exhibit Tent
- 19 - 21: 10'x20' individual Tents

