



**MONTGOMERY COUNTY  
FAIR & RODEO**

**JUNIOR COMMITTEE  
HANDBOOK**

**2023 – 2024**

[mcfa.org](http://mcfa.org)

# Junior Committee Handbook

## **PURPOSE**

The intention of the Montgomery County Fair and Rodeo Junior Committee is to provide an opportunity for the inclusion, training, and development of young people in the areas of leadership, community relations/engagement, and live event planning and execution. This is largely achieved by the members of the Jr. Committee aiding the Montgomery County Fair and Rodeo Staff and Volunteers (Committees) leading up to and during the Fair and Rodeo, but also by their community outreach initiatives and advocacy for the Mission of the Fair Association.

## **MEMBERSHIP**

Open to all students in the 9<sup>th</sup> – 12<sup>th</sup> grade, as of Fair time. Each member will serve a one-year term per membership year. Eligible students are permitted to serve all 4 years. **Limited to 50 members per year.**

## **COMMUNICATION**

Junior committee advisors will communicate through email, phone calls, and the Fair website. It is the responsibility of the committee member to keep his/her information up to date through the Fair Office. The Fair Office phone number is 936-760-3631.

## **APPLICATIONS**

Applications for Junior Committee membership will be accepted as posted. Applicants will be notified of membership by the committee advisors.

## **MEETINGS**

The Junior Committee will have no more than four committee meetings in a year. Meetings will be held at the Montgomery County Fair Office. If an alternate location is necessary, it will be scheduled and announced in advance. **NOTE: All members must attend one of the mandatory orientation meetings.**

## **DISMISSAL**

Any Member not meeting the minimum requirements set out within this handbook will be dismissed and will not be allowed to re-apply for one year.

Any member committing a criminal offense, or who displays conduct deemed detrimental to the Fair Association, may be dismissed from the committee.

# DUTIES AND RESPONSIBILITIES

## PRE-FAIR ACTIVITIES

- Attend all Junior Committee meetings
- Attend community service projects (To receive credit, you must sign in using the app form provided at the time of serving.)
- Participate in field trip and/or committee activities
- Provide input on activities for youth at the Fair
- Assist with distribution of Fair advertising materials
- Participate in preparation and attend/ride in the Magnolia Chamber of Commerce Christmas Parade

## FAIR-TIME ACTIVITIES

- Sign up to be our mascot “Monty”!
- Volunteer where needed for any Livestock Show, Non-Livestock Show or Auctions
- Serve as greeters to Fair visitors and assist with questions
- Volunteer on special event days like Sunshine Day, Kids Day and Senior Citizens Day
- Actively recruit others to become Fair members and volunteers
- Promote the Fair within your club, chapter, school, and organizations (church, sports, etc.)
- Provide general assistance as needed
- **MUST work Two 2-hour shifts with the Gates Committee or Ag Knowledge Barn Committee**
- **MUST work two additional 2-hour shifts of your choice during the fair**

## MCFA COMMITTEE LIST AND AREAS OF WORK:

65 & OLDER SHOW	LIVESTOCK AUCTION
ADULT SHOW	LIVESTOCK JUDGING
AG MECHANICS	LIVESTOCK SHOWS - TAG-INS/RE-TAGS/CHECK-IN
BBQ COOK-OFF	NON-LIVESTOCK AUCTION
BEST OF MONTGOMERY COUNTY TEAM ROPING	OFFICE ASSISTANCE COMMITTEE
CALF SCRAMBLE	OFFICE WORK DURING THE FAIR AND PRIOR TO
CARNIVAL	PET PARADE
COMMERCIAL EXHIBITS	PHOTOGRAPHY COMMITTEE
COUNTRY STORE	RANCH RODEO
EL DIA DE LA FAMILIA HISPANA	REPLACEMENT HEIFER SHOW AND SALE
FAIR QUEEN	RODEO
GATES COMMITTEE	SENIOR CITIZENS DAY
HISTORY	SPECIAL EDUCATION SHOW AND LUNCH
JUNIOR NON-LIVESTOCK SHOW	SPECIAL PROJECTS
KIDS DAY	TRANSPORTATION
KIDZ Q COOK-OFF	YOUTH RODEO EVENTS

# CODE OF CONDUCT

## **Purpose and Mission of the Montgomery County Fair Association:**

1. To provide educational support to the Youth of Montgomery County through the annual Montgomery County Fair Association Scholarship Fund.
2. To educate, cultivate, foster, and promote interest and participation in the general agriculture, culinary, stock, poultry, horticulture, educational and manufacturing interests, and the general development of the natural resources of Montgomery County.
3. To provide a safe and family friendly recreational and entertainment service to our community.

## **Representation:**

As a Junior Committee member of the Montgomery County Fair and Rodeo, you are now considered a representative of the MCFR, its purpose and Mission. No members of the Junior Committee shall associate with drugs, alcohol or tobacco of any form. Obscene language and disrespectful behaviors of any nature will not be tolerated. Each member of the Junior Committee should conduct himself or herself in an appropriate manner and set a reputable example for others.

Wearing your Junior Committee Vest and Official Badge is a privilege. Please represent our Fair and Rodeo with enthusiasm, confidence, professionalism, and dignity.

## **Meetings and Involvement:**

As part of your responsibilities, it is important that you attend all meetings and work assignments. During meetings, feel free to take notes, ask questions, and remain attentive so that important information is not missed.

Discuss ideas and opportunities amongst your peers about ways to improve the program and the Fair! We encourage you to always bring your thoughts and ideas to the table – chances are – others are thinking the same things! We challenge you to get to know the Jr. Committee Advisors, the Committee members you are working with, other Fair Officials and Staff. These are all great mentors who will benefit from you as much as you may benefit from them!

We do understand that scheduling conflicts may occur. If you are unable to attend a meeting, it is your responsibility to inform Committee Leadership and Fair office so that you may receive an excused absence. Remember, you are serving in an official capacity and people are counting on you to be dependable Committee Volunteers. Friends, boyfriends, girlfriends, parents, or guardians should not accompany you while working assigned shifts with the Junior Committee. However, parents and guardians are always welcome to attend meetings with you so long as they, too, abide by the Code of Conduct.